

CONTINGENCY/INSPECTION CHECKLIST FOR AGREEMENT OF SALE

CC

PROPERTY _____ **EXECUTION DATE** _____ **SETTLEMENT DATE** _____

DONE ✓	TYPE OF CONTINGENCY/ INSPECTION	RESPONSIBLE PARTY	DATE DUE	DATE ORDERED/ SUBMITTED	DATE DELIVERED/ RECEIVED	NOTES/FURTHER ACTION
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	Additional deposits	Buyer				
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MORTGAGE

	Mortgage application	Buyer				
	Deliver mortgage commitment	Buyer				

PROPERTY INSPECTION

	Deliver property inspection report	Buyer				
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WOOD INFESTATION

	Deliver wood infestation report	Buyer				
	Deliver structural damage report	Buyer				

LEAD-BASED PAINT

	Deliver lead paint inspection/assessment report	Buyer				
	Submit corrective proposal for lead paint	Seller				

RADON

	Deliver radon test report	Buyer				
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WATER SERVICE

	Deliver water inspection report	Buyer				
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SEWAGE SYSTEM

	Deliver sewage system inspection report	Buyer				
	Pumping and cleaning (if required)	Seller				

CERTIFICATE OF OCCUPANCY

	Order Certificate of Occupancy	Seller				
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ZONING

	Verify existing use of property	Buyer				
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ADDITIONAL

Note: This is not necessarily a complete or accurate list. Some of the items listed above may not be relevant to each transaction, and additional deadlines may apply.